



"Building Leaders through Education, Health, Wellness, Family and Community"

Consent Item IIA

**MINUTES of the Nap Ford Community School, Inc. Board of Trustees
Serving Nap Ford Community School and Legends Academy
Meeting Date: Tuesday, April 3, 2018**

Call to Order: The monthly board meeting of the Nap Ford Community School, Inc. Board of Trustees was held at Legends Academy/Nap Ford on Tuesday, April 3, 2018. The meeting convened at 5:40 pm with Chair Judith Levin presiding. **Present:** Judith Levin, Pauline Davis, Robert Duncan, Eddy Moratin and Executive Director Jennifer Porter Smith. **Absent:** Deleso Alford (proxy to Dr. Levin); Rebecca Ford (proxy to Mr. Duncan) and Joan Nelson (proxy to Mrs. Davis).

Adoption of Agenda

It was moved by Trustee Duncan and seconded by Trustee Davis to accept the agenda. Motion carried 4-0

Action Items

Consent Item A: It was moved by Trustee Duncan and seconded by Trustee Davis to approve the minutes of the January 23, 2018 meeting. Motion Carried 4-0

Consent Item B: It was moved by Trustee Duncan and seconded by Trustee Davis to approve the personnel transactions. Motion Carried 4-0

Consent Item C: It was moved by Trustee Ford and seconded by Trustee Davis to approve the bid proposal for a food service vendor. Motion Carried: 5-0

Consent Item D: It was moved by Trustee Ford and seconded by Trustee Alford to accept the financial reports for December, 2017 and January, 2018.

Report: Finance

An overview of the financials was presented.

Report: Principal/Executive Director Update

Dr. Porter Smith provided updates on the after school programs, athletic program with Frontline, partnerships and fundraising efforts for 2017-2018.

Adjournment

It was moved by Trustee Davis and seconded by Trustee Nelson to adjourn the meeting at 7:00 p.m.



"Building Leaders through Education, Health, Wellness, Family and Community"

**MINUTES of the Nap Ford Community School, Inc. Board of Trustees
Serving Nap Ford Community School and Legends Academy
Meeting Date: Thursday, June 28, 2018**

Consent Item IIA

Call to Order: The monthly board meeting of the Nap Ford Community School, Inc. Board of Trustees was held at Legends Academy/Nap Ford on Thursday, June 28, 2018. The meeting convened at 5:45 pm with Chair Judith Levin presiding. **Present:** Judith Levin, Deleso Alford, Pauline Davis, Rebecca Ford, Robert Duncan, Eddy Moratin, Joan Nelson and Executive Director Jennifer Porter Smith.

Adoption of Agenda

It was moved by Trustee Duncan and seconded by Trustee Ford to accept the agenda. Motion carried 7-0

Action Items

Consent Item A: It was moved by Trustee Duncan and seconded by Trustee Davis to approve the minutes of the April 3, 2018 meeting. Motion Carried 7-0

Consent Item B1-4: It was moved by Trustee Duncan and seconded by Trustee Ford to approve the personnel transactions. Motion Carried 7-0

Consent Item C: It was moved by Trustee Duncan and seconded by Trustee Ford to approve the 2018-2019 School Calendar. Motion Carried: 7-0

Consent Item D: It was moved by Trustee Duncan and seconded by Trustee Ford to accept the financial reports for March, April and May, 2018. Motion Carried: 7-0

Consent Item E: It was moved by Trustee Duncan and seconded by Trustee Ford to accept the 2018-2019 budget. Motion Carried: 7-0

Report: Committees

Educational Environment: Updates were provided on the permitting, site prep and general contractor regarding the additional portables for incoming 8th grade.

Scholar and Staff Development and Performance: No update

Fundraising and Resource Development: A review of the April fundraising was presented and a possible fundraising opportunity for later in the summer

Report: Finance

No report

Report: Principal/Executive Director Update

Dr. Porter Smith provided updates on the instructional plans and goals for the 2018-2019 school year, after school and athletic program enhancements and upcoming fundraising opportunities.

Report: Board Chair

Dr. Levin thanked the board members for their efforts this school year. She will schedule a strategic planning workshop for later in the summer to update the strategic plan.

New Business

Trustee Alford announced that due to personal circumstances, she will be relocating out of state and will be resigning as board member.

Adjournment

It was moved by Trustee Duncan and seconded by Trustee Nelson to adjourn the meeting at 7:15 p.m.