



"Building Leaders through Education, Health, Wellness, Family and Community"

Consent Item IIA

MINUTES of the Nap Ford Community School, Inc. Board of Trustees Serving Nap Ford Community School and Legends Academy Meeting Date: Tuesday, April 28 2020

Call to Order: The monthly board meeting of the Nap Ford Community School, Inc. Board of Trustees was held via virtual public conference on Tuesday, April 28 2020. The meeting convened at 5:36 pm with Chair Judith Levin presiding. **Present:** Judith Levin, Pauline Davis, Robert Duncan, Rebecca Ford (joined 6:00 pm), Malcolm Butler, Joan Nelson and Executive Director Jennifer Porter Smith. **Absent:** Eddy Moratin

Adoption of Agenda

It was moved by Trustee Davis and seconded by Trustee Nelson to accept the agenda with the following change: Under Item B.1.B it was requested that we split Resignations and Terminations into 2 separate items. Motion carried 6-0

Action Items

Consent Item A: It was moved by Trustee Ford and seconded by Trustee Davis to approve the minutes of the February 10 2020 meeting. Motion Carried 6-0

Consent Item B1-A: It was moved by Trustee Nelson and seconded by Trustee Davis to approve the new hire personnel transactions. Motion Carried 6-0

Consent Item B1-B: It was moved by Trustee Davis and Trustee Nelson to approve the resignations. Motion Carried: 6-0

Consent Item B1-C: it was moved by Trustee Butler and Trustee Ford to approve the terminations. Motion Carried: 6-0

Consent Item C: it was moved by Trustee Butler and seconded by Trustee Duncan to approve the February and March financials. Motion carried 6-0

Report: Committees

Educational Environment: An update on the RFQ process and the interviews with the 3 finalists was provided. Next step is to negotiate timeline and costs.

Scholar and Staff Development and Performance: In light of the conversion to distance learning, plans will be made for teacher professional development and jump start of scholars prior to the 2020-2021 school year.

Fundraising and Resource Development: An update on fundraising and partnerships was provided by Dr. Porter Smith

Report: Finance

Dr. Porter Smith and Susan Ehrhart reviewed the financials and projected trends for revenue and expenses over the next 30-60 days.

Report: Principal/Executive Director

Dr. Porter Smith provided an extensive overview of the distance learning programs, its challenges, success and incorporation of the learning process for the 2020-2021 school year.

New Business

None

Adjournment

It was moved by Trustee Davis and seconded by Trustee Nelson to adjourn the meeting at 7:30 p.m.



"Building Leaders through Education, Health, Wellness, Family and Community"

Consent Item IIA

MINUTES of the Nap Ford Community School, Inc. Board of Trustees Serving Nap Ford Community School and Legends Academy Meeting Date: Tuesday, June 9 2020

Call to Order: The monthly board meeting of the Nap Ford Community School, Inc. Board of Trustees was held via virtual public conference on Tuesday, June 9 2020. The meeting convened at 5:35 pm with Chair Judith Levin presiding. **Present:** Judith Levin, Pauline Davis, Robert Duncan, Rebecca Ford, Malcolm Butler, Eddy Moratin, Joan Nelson and Executive Director Jennifer Porter Smith.

Adoption of Agenda

It was moved by Trustee Davis and seconded by Trustee Duncan to accept the agenda. Motion carried 7-0

Action Items

Consent Item A: It was moved by Trustee Butler and seconded by Trustee Nelson to approve the minutes of the April 28 2020 meeting. Motion Carried 7-0

Consent Item B1-A: It was moved by Trustee Butler and seconded by Trustee Nelson to approve the reappointment of 11 month staff. Motion Carried 7-0

Consent Item B1-B: It was moved by Trustee Davis and Trustee Nelson to approve the reappointment of 12 month staff. Motion Carried: 7-0

Consent Item C: It was moved by Trustee Butler and seconded by Trustee Davis to approve the 2020-2021 School Calendar. Motion Carried 7-0

Consent Item D: It was moved by Trustee Butler and seconded by Trustee Davis to approve the option to participate in the OCPS Mental Health Plan. Motion Carried: 7-0.

Consent Item E: It was moved by Trustee Butler and seconded by Trustee Duncan to approve the April and May Financial Statements. Motion Carried: 7-0.

Report: Committees

Educational Environment: Trustee Duncan provided an update on the architect selection (Littler). Price negotiations are ongoing with an update expected at the next meeting. Negotiations are also ongoing with the land negotiation purchase.

Scholar and Staff Development and Performance: Dr. Porter Smith provided a summary of the results of the 4th quarter distance learning, summer program plans and professional development before school re-opens in August.

Fundraising and Resource Development: Trustee Moratin provided an update on the fundraising efforts; due to COVID situation, many plans and meetings were delayed; however, the fundraising strategies are expected to restart at the end of June.

Report: Finance: Dr. Porter Smith and Ms. Ehrhart reviewed the year- end financial projections and began discussions of a draft budget for 2020-2021.

Report: Principal/Executive Director

Dr. Porter Smith provided a detailed review of the summer learning programs and possible scenarios for the reopening of school in August. Discussions are underway regarding changes to facilities and an update will be provided at the next meeting.

New Business

None

Adjournment

It was moved by Trustee Davis and seconded by Trustee Nelson to adjourn the meeting at 7:19 p.m.