



"Building Leaders through Education, Health, Wellness, Family and Community"

## Consent Item IIA

### MINUTES of the Nap Ford Community School, Inc. Board of Trustees Serving Nap Ford Community School and Legends Academy Meeting Date: Tuesday, July 14 2020

**Call to Order:** The monthly board meeting of the Nap Ford Community School, Inc. Board of Trustees was held via virtual public conference on Tuesday, July 14 2020. The meeting convened at 5:35 pm with Chair Judith Levin presiding. **Present:** Judith Levin, Pauline Davis, Robert Duncan, Rebecca Ford, Malcolm Butler, Eddy Moratin (5:48), Joan Nelson and Executive Director Jennifer Porter Smith.

#### **Adoption of Agenda**

It was moved by Trustee Davis and seconded by Trustee Duncan to accept the agenda. Motion carried 6-0

#### **Action Items**

Consent Item A: It was moved by Trustee Duncan and seconded by Trustee Ford to approve the minutes of the June 9 2020 meeting. Motion Carried 6-0

Consent Item B1-A: It was moved by Trustee Nelson and seconded by Trustee Butler to approve the reappointment of non-instructional staff. Motion Carried 7-0

Consent Item B1-B: It was moved by Trustee Butler and seconded by Trustee Ford to approve the reappointment of instructional staff. Motion Carried: 7-0

Consent Item B1-C: It was moved by Trustee Butler and seconded by Trustee Nelson to approve the position changes of staff. Motion Carried: 7-0

Consent Item B1-D: It was moved by Trustee Nelson and seconded by Trustee Ford to approve the staff terminations. Motion Carried: 7-0

Consent Item B1-E: It was moved by Trustee Davis and seconded by Trustee Ford to approve the staff resignations. Motion Carried: 7-0

Consent Item B1-F: It was moved by Trustee Nelson and seconded by Trustee Ford to approve the staff new hires. Motion Carried: 7-0

Consent Item C: It was moved by Trustee Nelson and seconded by Trustee Ford to accept the June financial reports. Motion Carried: 7-0

#### **Report: Committees**

**Educational Environment:** Trustee Duncan provided an update on the progress of securing a site for the building. Progress has been slow due to the Covid situation.

**Scholar and Staff Development and Performance:** No report.

**Fundraising and Resource Development:** Trustee Moratin and Dr. Porter Smith provided an update on fundraising efforts and partnerships in this COVID environment.

**Report: Finance:** Dr. Porter Smith and Ms. Ehrhart reviewed the year-end financials and 2020-2021 projections and draft budget, the Cares Act and Charter School Program (CSP) grants.

#### **Report: Principal/Executive Director**

Dr. Porter Smith provided a review of our plans to reopen the school, including the preparations underway to pivot to distance learning when necessary.

#### **New Business**

None

#### **Adjournment**

It was moved by Trustee Butler and seconded by Trustee Ford to adjourn the meeting at 7:33 p.m.



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### MINUTES of the Nap Ford Community School, Inc. Board of Trustees Serving Nap Ford Community School and Legends Academy Meeting Date: Tuesday, Aug 11 2020

**Call to Order:** The monthly board meeting of the Nap Ford Community School, Inc. Board of Trustees was held via virtual public conference on Tuesday, Aug 11 2020. The meeting convened at 5:35 pm with Chair Judith Levin presiding. **Present:** Judith Levin, Pauline Davis, Robert Duncan, Rebecca Ford (5:46), Malcolm Butler, Eddy Moratin, Joan Nelson and Executive Director Jennifer Porter Smith.

#### **Adoption of Agenda**

It was moved by Trustee Duncan and seconded by Trustee Moratin to accept the agenda. Motion carried 6-0

#### **Action Items**

Consent Item A: It was moved by Trustee Nelson and seconded by Trustee Butler to approve the minutes of the July 14 2020 meeting. Motion Carried 6-0

Consent Item B1-A: It was moved by Trustee Nelson and seconded by Trustee Moratin to approve the resignations. Motion Carried: Carried 7-0

Consent Item B1-B: It was moved by Trustee Nelson and seconded by Trustee Moratin to approve the retirement staff. Motion Carried: 7-0

Consent Item B1-C: It was moved by Trustee Nelson and seconded by Trustee Moratin to approve the new hire staff. Motion Carried: 7-0

Consent Item C: It was moved by Trustee Nelson and seconded by Trustee Ford to approve the July financial reports. Motion Carried: 7-0

Consent Item D: It was moved by Trustee Nelson and seconded by Trustee Ford to approve the 2020-2021 budget. Motion Carried: 7-0

#### **Report: Committees**

**Educational Environment:** Trustee Duncan provided an update on the progress of securing a site for the building. Several meetings have occurred and the discussions have been encouraging.

**Scholar and Staff Development and Performance:** No report.

**Fundraising and Resource Development:** Trustee Moratin and Dr. Porter Smith provided an update on fundraising efforts, partnerships and development of a strategy for fundraising in this Covid environment.

**Report: Finance:** Dr. Porter Smith and Ms. Ehrhart reviewed the Title I, Cares Act and Charter School Program (CSP) grants as well as reviewed the uncertain financial environment at the state level.

#### **Report: Principal/Executive Director**

Dr. Porter Smith provided an update on the start of school August 10 to a home learning environment, with plans to have a face to face option starting August 21. Updates were provided on staffing, enrollment and a discussion of face to face and distance learning models and projections.

#### **New Business**

None

#### **Adjournment**

It was moved by Trustee Butler and seconded by Trustee Ford to adjourn the meeting at 6:56 p.m.