



"Building Leaders through Education, Health, Wellness, Family and Community"

Consent Item IIA

**MINUTES of the Nap Ford Community School, Inc. Board of Trustees
Serving Nap Ford Community School and Legends Academy
Meeting Date: Tuesday, October 13, 2020**

Call to Order: The monthly board meeting of the Nap Ford Community School, Inc. Board of Trustees was held via virtual public conference on Tuesday, October 13 2020. The meeting convened at 5:35 pm with Chair Judith Levin presiding. Present: Judith Levin, Pauline Davis, Robert Duncan, Rebecca Ford, Malcolm Butler, Eddy Moratin, Joan Nelson and Executive Director Jennifer Porter Smith.

Adoption of Agenda

It was moved by Trustee Duncan and seconded by Trustee Butler to accept the agenda. Motion carried 7-0

Guest: Trustee Moratin introduced Ashley Vann from the Lift Orlando organization who is assisting the school with various fundraising endeavors. Ms. Vann provided a summary of her background and what her focus and approach will be in working with the school.

Action Items

Consent Item A: It was moved by Trustee Duncan and seconded by Trustee Butler to approve the minutes of the July 14 2020 meeting. Motion Carried 7-0

Consent Item B1-A: It was moved by Trustee Ford and seconded by Trustee Butler to approve the new hires. Motion Carried: Carried 7-0

Consent Item B1-B: It was moved by Trustee Ford and seconded by Trustee Butler to approve the staff terminations. Motion Carried: 7-0

Consent Item B1-C: It was moved by Trustee Ford and seconded by Trustee Butler to approve identified staff to work out of field for ESOL. Motion Carried: 7-0

Consent Item C: It was moved by Trustee Ford and seconded by Trustee Butler to approve the August 2020 and September 2020 financial reports. Motion Carried: 7-0

Consent Item D: It was moved by Trustee Ford and seconded by Trustee Davis to approve the In Memoriam recognizing the late Commissioner Daisy Lynum. Motion Carried: 7-0

Report: Committees

Educational Environment: Trustee Duncan provided an update on the progress of securing a site for the building and discussions with the architect.

Scholar and Staff Development and Performance: Feedback was provided to the board on the "thank you" video shared with staff. The goal is to do something each month for staff.

Fundraising and Resource Development: Trustee Moratin and Dr. Porter Smith provided an update on fundraising efforts, partnerships and development of fundraising strategies.

Report: Finance: Dr. Porter Smith and Ms. Ehrhart reviewed the financials and the the uncertain financial environment at the state level.

Report: Principal/Executive Director

Mrs. DeSheila Rumph Wallace (Director, Teaching & Learning) provided a review of the 1st quarter in terms of academics, enrollment, professional development and how we are meeting the various challenges in this Covid environment. Dr. Porter Smith provided updates on partnerships and fundraising efforts to date and an overview of the virtual fundraising event next month.

New Business

None

Adjournment

It was moved by Trustee Butler and seconded by Trustee Ford to adjourn the meeting at 7:39 p.m.



"Building Leaders through Education, Health, Wellness, Family and Community"

Consent Item IIA

**MINUTES of the Nap Ford Community School, Inc. Board of Trustees
Serving Nap Ford Community School and Legends Academy
Meeting Date: Tuesday, December 15, 2020**

Call to Order: The monthly board meeting of the Nap Ford Community School, Inc. Board of Trustees was held via virtual public conference on Tuesday, December 15, 2020. The meeting convened at 5:35 pm with Chair Judith Levin presiding. Present: Judith Levin, Pauline Davis, Robert Duncan, Rebecca Ford, Malcolm Butler, Eddy Moratin, Joan Nelson and Executive Director Jennifer Porter Smith.

Adoption of Agenda

It was moved by Trustee Duncan and seconded by Trustee Moratin to accept the agenda. Motion carried 7-0

Guest: Trustee Duncan introduced Jim Hair from the Little Architect organization who provided an overview and update on the design/build process..

Action Items

Consent Item A: It was moved by Trustee Nelson and seconded by Trustee Duncan to approve the minutes of the Oct 13 2020 meeting. Motion Carried 7-0

Consent Item B1-A: It was moved by Trustee Duncan and seconded by Trustee Nelson to approve the new hire. Motion Carried: Carried 7-0

Consent Item B1-B: It was moved by Trustee Duncan and seconded by Trustee Nelson to approve identified staff to teach out of field for ESOL for the 2020-2021 school year. Motion Carried: 7-0

Consent Item C: It was moved by Trustee Duncan and seconded by Trustee Nelson to approve the financial statements for October and November. Motion Carried: 7-0

Consent Item D: It was moved by Trustee Duncan and seconded by Trustee Nelson to approve the Pro Bono Agreement with Attorney Lyndon Carter for matters related to property matters. Motion Carried: 7-0

Consent Item E: It was moved by Trustee Duncan and seconded by Trustee Nelson to approve the Pro Bono Agreement with Attorney Jeff Jones for matters related to personnel. Motioned Carried: 7-0

Report: Committees

Educational Environment: Trustee Duncan provided an update on the progress of securing the land for the new building.

Scholar and Staff Development and Performance: No Report.

Fundraising and Resource Development: Trustee Moratin and Dr. Porter Smith provided an update on fundraising efforts, partnerships and development of fundraising strategies.

Report: Finance: Dr. Porter Smith and Ms. Ehrhart reviewed the financials, including Title I, Cares Act and Charter School Program grants as well as the uncertain financial environment at the state level.

Report: Principal/Executive Director

Mrs. DeSheila Rumph Wallace (Director, Teaching & Learning) and Dr. Jennifer Porter Smith (Executive Director) provided a summary of the face to face / virtual student enrollment and reviewed the 4 components to ensure educational opportunity

New Business

None

Adjournment

It was moved by Trustee Butler and seconded by Trustee Ford to adjourn the meeting at 7:32 p.m.