



"Building Leaders through Education, Health, Wellness, Family and Community"

**MINUTES of the Nap Ford Community School, Inc. Board of Trustees
Serving Nap Ford Community School and Legends Academy
Meeting Date: Tuesday, July 18, 2023**

Call to Order: The monthly board meeting of the Nap Ford Community School, Inc. Board of Trustees was held on Tuesday July 18, 2023. The meeting convened at 5:37 pm with Chair Judith Levin presiding. **Present:** Judith Levin, Pauline Davis, Rebecca Ford, Eddy Moratin, Malcolm Butler and Executive Director Jennifer Porter Smith. **Absent:** Joan Nelson

Adoption of Agenda

It was moved by Trustee Davis and seconded by Trustee Ford to accept the agenda. Motion carried 6-0

II. Consent

- a. It was moved by Trustee Butler and seconded by Trustee Ford to approve the May 30, 2023 minutes. Motion carried 6-0
- b. It was moved by Trustee Butler and seconded by Trustee Ford to approve the June 13, 2023 minutes. Motion carried 6-0.

III. Finance Report

Susan Ehrhart provided a finance report and summary of the beginning of school year costs.

IV. Strategic Partner Updates

- a. Updates and discussion on the requests of the bond investors and the legal documents being prepared
- b. Update provided on discussions and agreement with landlord to reduce the monthly rent
- c. Update and discussion on partnership with Lift Orlando. Board workshop date will be scheduled.
- d. Update and discussion on further board transition and development. Board workshop date will be scheduled.

V. Executive Director Report

Dr. Porter Smith provide an update on enrollment and staffing challenges for certified teachers. An update on the Back To School Bash July 22nd event was also provided.

Adjournment

It was moved by Trustee Butler and seconded by Trustee Ford to adjourn the meeting at 7:02 PM



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**MINUTES of the Nap Ford Community School, Inc. Board of Trustees
Serving Nap Ford Community School and Legends Academy
Meeting Date: Tuesday, September 5, 2023**

Call to Order: The monthly board meeting of the Nap Ford Community School, Inc. Board of Trustees was held on Tuesday July 18, 2023. The meeting convened at 5:37 pm with Chair Judith Levin presiding. **Present:** Judith Levin, Pauline Davis, Whit Duncan, Rebecca Ford, Eddy Moratin, Joan Nelson, Malcolm Butler and Executive Director Jennifer Porter Smith. Guest: Stacia Aman

Adoption of Agenda

It was moved by Trustee Ford and seconded by Trustee Moratin to accept the agenda. Motion carried 7-0

II. Consent

- a. It was moved by Trustee Ford and seconded by Trustee Moratin to approve the July 18, 2023, minutes. Motion carried 7-0
- b.1. It was moved by Trustee Nelson and seconded by Trustee Butler to approve the personnel resignations. Motion carried 7-0
- b.2 It was moved by Trustee Ford and seconded by Trustee Duncan to approve the personnel termination. Motion carried 7-0.
- b.3 It as moved by Trustee Davis and seconded by Trustee Duncan to approve the personnel new hires. Motion carried 7-0
- b.4 It was moved by Trustee Nelson and seconded by Trustee Ford to approve the personnel change of status. Motion carried 7-0
- b.5. It was moved by Trustee Nelson and seconded by Trustee Ford to approve the personnel Out of Field for ESOL. Motion carried 7-0
- b.6 It was moved by Trustee Ford and seconded by Trustee Butler to approve the personnel reappointments for the 2023-2024 school year. Motion carried 7-0
- c. It was moved by Trustee Davis and seconded by Trustee Ford to approve the Internet Safety Policy, Motion carried 7-0
- d. It was moved by Trustee Davis and seconded by Trustee Ford to approve the Name Deviation Policy. Motion carried 7-0
- e. It was moved by Trustee Davis and seconded by Trustee Ford to approve the Bathroom, Locker, Dressing Room Policy. Motion carried 7-0
- f. It was moved by Trustee Davis and seconded by Trustee Ford to approve the new member board application for Stacia Aman. Motion carried 7-0
- g. The Board recognized and honored the contributions made by the late Thomas Chatmon.



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III. Finance Report

Susan Ehrhart provided a finance report including 1st quarter month by month summary of expenses, revenues and cash flow.

IV. Strategic Partner Updates

Trustee Duncan provided a summary and update of the August 28, 2023, call with the investors. It was approved by the investors to move forward with finalizing the contract with the new General Contractor (Albu & Associates, Inc.), update the Owners Representative Agent to include the monthly report requirement and proceed with the legal documents related to the Assignment of Contracts with the new Trustee (UMB, N.A.). The investors have agreed to discuss the forbearance after the renovation of the 3000 C R Smith property is underway.

V. Executive Director Report

Due to time constraints, the Executive Director's report will be provided at a future meeting.

Adjournment

It was moved by Trustee Nelson and seconded by Trustee Ford to adjourn the meeting at 7:58 PM

**NAP FORD COMMUNITY SCHOOL,
INC.
SCHOOL BOARD MEETING
Sept 5, 2023**

II.b.5. Out of Field- ESOL

1	Mealy, Kaila
2	Toennies, Aprilmarie
3	Harris, Gabrielle
4	Trotter, Sade
5	Pender, Michael