



"Building Leaders through Education, Health, Wellness, Family and Community"

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**MINUTES of the Nap Ford Community School, Inc. Board of Trustees  
Serving Nap Ford Community School and Legends Academy  
Meeting Date: Tuesday, January 14, 2025**

**Call to Order:** The monthly board meeting of the Nap Ford Community School, Inc. Board of Trustees was held on Tuesday, January 14, 2025. The meeting convened at 5:06 PM noon with Chair Levin presiding. **Present:** Judith Levin, Robert Duncan, Landers Hardy, Frank Mitchell, Curtis McCloud, Mylika Morton and Director Jennifer Porter Smith. **Absent:** Rebecca Ford

**Consent:**

- a. It was moved by Trustee Morton and seconded by Trustee Duncan to approve the board minutes of October 29, 2024. Motion approved 6-0
- b. It was moved by Trustee Morton and seconded by Trustee Duncan to approve the board minutes of November 5, 2024. Motion approved 6-0

**Non Consent**

- a. It was moved by Trustee Morton and seconded by Trustee Duncan to approve the UCF Counseling Program MOU. Motion approved 6-0.

**Reports:**

Executive Director, Dr. Porter Smith, provided information and updates on the following topics:  
Status of existing partnerships and new partnerships in process  
Enrollment: Current and next year (2025-2026), including marketing and recruitment plans  
Staffing: Current and next year (2025-2026)  
Recap of the December staff appreciation event

**Adjournment**

It was moved by Trustee Mitchell and seconded by Trustee Hardy to adjourn the meeting at 5:47 pm. Motion approved 6-0



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**MINUTES of the Nap Ford Community School, Inc. Board of Trustees  
Serving Nap Ford Community School and Legends Academy  
Meeting Date: Tuesday, February 11, 2025**

**Call to Order:** The monthly board meeting of the Nap Ford Community School, Inc. Board of Trustees was held on Tuesday, February 11, 2025. The meeting convened at 4:04 PM noon with Chair Levin presiding. **Present:** Judith Levin, Bridget Beasley, Robert Duncan, Rebecca Ford, Landers Hardy, Frank Mitchell, Curtis McCloud (conference), Mylika Morton and Executive Director Jennifer Porter Smith.

**Consent:**

It was moved by Trustee Mitchell and seconded by Trustee Hardy to approve the board minutes of January 14, 2025. Motion approved 8-0

**Reports:**

- a. Finance:  
Update provided on year-to-date revenue-expenses and projections through end of fiscal year. Acronym list requested and provided below.
- b. Educational Environment  
Guest J Machado provided information on the NMTC program  
Finance Committee established to explore NMTC opportunity with the following members: B Beasley, F Mitchell, M Morton
- c. Scholar and Staff Development  
Dr. Porter Smith provided an update on the UCF school counseling program
- d. Fundraising and Partnerships  
Trustee McCloud provided an update on the fundraising program
- e. New Board Member Orientation  
No report

**Executive Director**

Dr. Porter Smith, provided information and updates on the following topics:

Status of partnerships

Enrollment: Current and next year (2025-2026), including marketing and recruitment plans

Staffing: Current and next year (2025-2026)

**Adjournment**

It was moved by Trustee Ford and seconded by Trustee Duncan to adjourn the meeting at 5:30 pm. Motion approved 8-0

BSA	Base Student Allocation
ESE	Exceptional Student Education
ESOL	English as a SecOnd Language
FEFP	Florida Education Finance Program
FTE	Full Time Equivalent
IEP	Individualized Education Plan



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**MINUTES of the Nap Ford Community School, Inc. Board of Trustees  
Serving Nap Ford Community School and Legends Academy  
Meeting Date: Tuesday, March 11 2025**

**Call to Order:** The monthly board meeting of the Nap Ford Community School, Inc. Board of Trustees was held on Tuesday, March 11, 2025. The meeting convened at 4:04 PM noon with Chair Levin presiding. **Present:** Judith Levin, Bridget Beasley, Robert Duncan, Rebecca Ford (arrived 4:27 pm) Landers Hardy, Frank Mitchell, Mylika Morton (virtual) and Executive Director Jennifer Porter Smith. **Absent:** Robert Duncan and Curtis McCloud.

**Consent:**

It was moved by Trustee Mitchell and seconded by Trustee Hardy to approve the board minutes of January 14, 2025. Motion approved 8-0

**Reports:**

- a. Finance:  
Update provided on year-to-date revenue-expenses and projections through end of fiscal year. Acronym list requested and provided below.
- b. Educational Environment  
Guest J Machado provided information on the NMTC program  
Finance Committee established to explore NMTC opportunity with the following members: B Beasley, F Mitchell, M Morton
- c. Scholar and Staff Development  
Dr. Porter Smith provided an update on the UCF school counseling program
- d. Fundraising and Partnerships  
Trustee McCloud provided an update on the fundraising program
- e. New Board Member Orientation  
No report

**Executive Director**

Dr. Porter Smith, provided information and updates on the following topics:

Status of partnerships

Enrollment: Current and next year (2025-2026), including marketing and recruitment plans

Staffing: Current and next year (2025-2026)

**Adjournment**

It was moved by Trustee Ford and seconded by Trustee Duncan to adjourn the meeting at 5:30 pm. Motion approved 8-0