

## Mission Statement

Together with our families and the community, we empower students with a superior academic experience, essential life skills, and boundless opportunities. Our OCPS mission statement emphasizes that we, the school, work "together with our families and the community" to empower students. This Parent and Family Engagement Plan reflects that shared responsibility, outlining how we will partner to provide a superior academic experience, foster essential life skills, and open boundless opportunities for our students. This shared responsibility includes the school, its staff, and parents reviewing, updating, and committing to the engagement outlined in this plan, working in collaboration with families to ensure its success. Just as our mission unites us, this plan provides a framework for our collaborative action. A Parent and Family Engagement Plan creates a collaborative system where families and schools work together to support student learning, ultimately leading to higher quality instruction and improved outcomes for all learners in a Title I school.

## Involvement of Parents

The school will involve the parents and families in an organized, ongoing, and timely manner in the planning, review and improvement of Title I programs.

**Family Engagement in Title I Program Planning-**During the Annual Title I Meetings and other meetings of the School Advisory Council, Parent Teacher Association and the Multilingual Parent Leadership Council, parents and families will be encouraged to provide input in the planning, review, and improvement of the Title I Schoolwide Program including the PFEP, as evidenced by meeting agendas and minutes.

**Family Engagement in Decision-Making on Use of Title I-Funds** Parents and families will be given the opportunity to provide input in the decision-making process of how Title I funds will be used during the Annual Meeting as evidenced by meeting agendas and minutes.

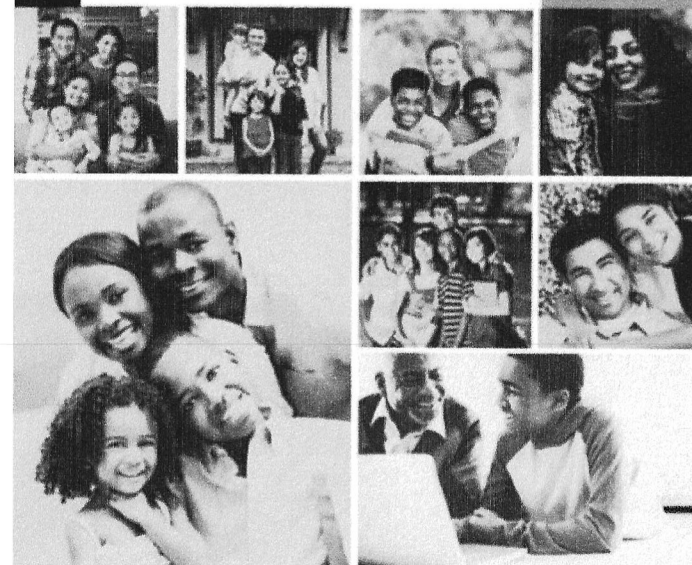
**School- Parent Compact-** The school will develop, with parents a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. Parents will be able to provide input on the School-Parent Compact during the Annual Meeting and School Advisory Council Meeting, as evidenced by meeting agenda and minutes. School-Parent Compacts will be sent home within 30 days of the start of school.

**Coordination/Integration of Home Learning Activities-** The school will offer workshops and resources applicable to multiple programs, focusing on general strategies for supporting learning at home. These will cover areas like literacy development, math skills, and study habits, benefiting children regardless of program participation. Information about these opportunities will be shared widely with all families.

**Annual Parent Meeting-** The school will conduct the Annual Parent Meeting about the benefits of the Title I Schoolwide Program to inform parents and families of the school's participation in the Title I Schoolwide Program. During the meeting, the school will provide a description of the Title I Schoolwide Program which will include an explanation about the forms of academic assessments, the school performance data, and the rights of parents.

## PARENT & FAMILY ENGAGEMENT PLAN

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## PFEP Plan Condensed Version

**School:** Legends Academy

**Address:** 3000 C R Smith Street, Orlando, FL 32805

**Phone Number:** (407) 985-5195

**Website:** www.legendssacademy.org

**Principal:** Ms. Cametrice Hill

**Engagement Liaison:** TBD

The Parent and Family Engagement Plan (PFEP) was developed with stakeholders including parents of children participating in Title I, Part A programs.

## Relationship Building

The School Improvement Plan (SIP) states that the school will build relationships with the parents and community to improve student achievement by:

Legends Academy take pride in building capacity of all key stakeholders who play a vital role in the academic success of our scholars. We have a strong network of community partners who provide resources and workshops focused on the family unit and provide assistance and guidance to families on a variety of topics, including life skills; they also develop and offer workshops based on request we receive from our families. We provide both internal and external workshops and activities that strengthen these relationships throughout the school year. Our doors are open to the community through the implementation of activities during and after school that community members and organizations can volunteer to support through the ADDitions coordinators. Parents have access to their child's classroom platform and are able to track their child's progress, initiate dialogue with the teacher, set up a conference via their communication preference (e.g., email/text). Communication is provided to the parent based on their preferred communication method. Conferences are held at least once a year and are available to all parents.

## Training Sessions

The school will implement activities that build capacity for meaningful parent and family engagement through attendance at the OCPS Parent Academy, school workshops, small group modeling, and one-on-one support provided by the Parent Engagement Liaison as follows:

Back-to-School Event	August 2025	Parents will learn to access the OCPS Parent Portal and use two-way communication tools to monitor student progress.
Fall Family Assessment Workshop	October November 2025	Parents will learn about assessment forms and how to utilize parent reports.
Report Card Conferences	October 2025	Parents will learn about student progress and how to support student learning at home.
Mental Health Workshop	November December 2025	Parents will learn about OCPS mental health resources and how they support achievement.
Literacy Workshop	January 2026	Parents will learn about the B.E.S.T. standards and how to support literacy at home to support student achievement.
Spring Family Assessment Workshop	March-April 2026	Parents will learn about Spring statewide assessments and how they measure student achievement.
Parent Academy Full-Day Conference		
Parent Academy Virtual Watch Party		

## Professional Learning

Professional learning opportunities will be provided to teachers, specialized instructional support personnel, administrators and other school staff to encourage and educate staff which will include but are not limited to how to: value the contributions of parents and families; reach out to, communicate with, and work with parents and families as equal partners; implement and coordinate family engagement programs, and; build ties between parents, families, and the school.

The school will conduct other activities/events/meetings to encourage and support families with more meaningful engagement in the education of their children including: **Annual Family Stakeholder Survey, Title I Parent Survey, and Family Resource Center.**

## Flexible Parent Meetings

The school will provide opportunities for regular meetings in order to formulate suggestions and to participate, as appropriate, in decision-making related to the education of their child(ren). This can include: One-on-one conferences with teacher(s) and/or other needed support personnel. Surveys, polls, or questionnaires.

If the school-wide Parent and Family Engagement Plan (PFEP) is not satisfactory to parents, feedback will be present at the School Advisory Council (SAC) for discuss and if needed, updated to the plan. The school will submit any/comments to OCPS Federal Programs provided by parents and/or families.

The school will provide parent meetings and other activities such as workshops and out of school family visits on a flexible schedule and in multiple formats, based on results of annual parent survey.

☒ Morning Meetings will be celebrated at: 07:30 A.M.

☒ Evening Meetings will be celebrated at: 06:00 P.M.

☒ In-person

☒ Virtual

School Advisory Council- Meetings will be held on the 1st Wed. - Quarterly of every month.

Parent Teacher Association- Meetings will be held on the 2nd Wed-Quarterly of every month.

Multilingual Parent Leadership Council- Meetings will be held on 3rd Wed - Quarterly.

Parents are encouraged to share any needs or barriers to attendance prior to parent meetings. The school will use Title I funds, when available for: Transportation, Child Care, and Out-of-School Family Visits.

## Communication

The school will share information related to parent and family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents and families understand, as well as provide accessibility accommodations for parents and family members with special needs.

The school will provide timely information about the Title I Schoolwide Program, explanation about the curriculum at the school, the forms of assessment used to measure student progress, the achievement levels students are expected to obtain, identify students who are at risk of not meeting state standards on performance standards assessments, and provide parents with information regarding their child(ren)'s attendance using the following methods:

Parent meetings; email, flyers, newsletter, Parent Square, Website, Social Media, Skyward and Parent-Teacher conferences

This 2025-26 PFEP was adopted by the School Advisory Council on

**08/20/2025**

and will be in effect until June 30, 2026.